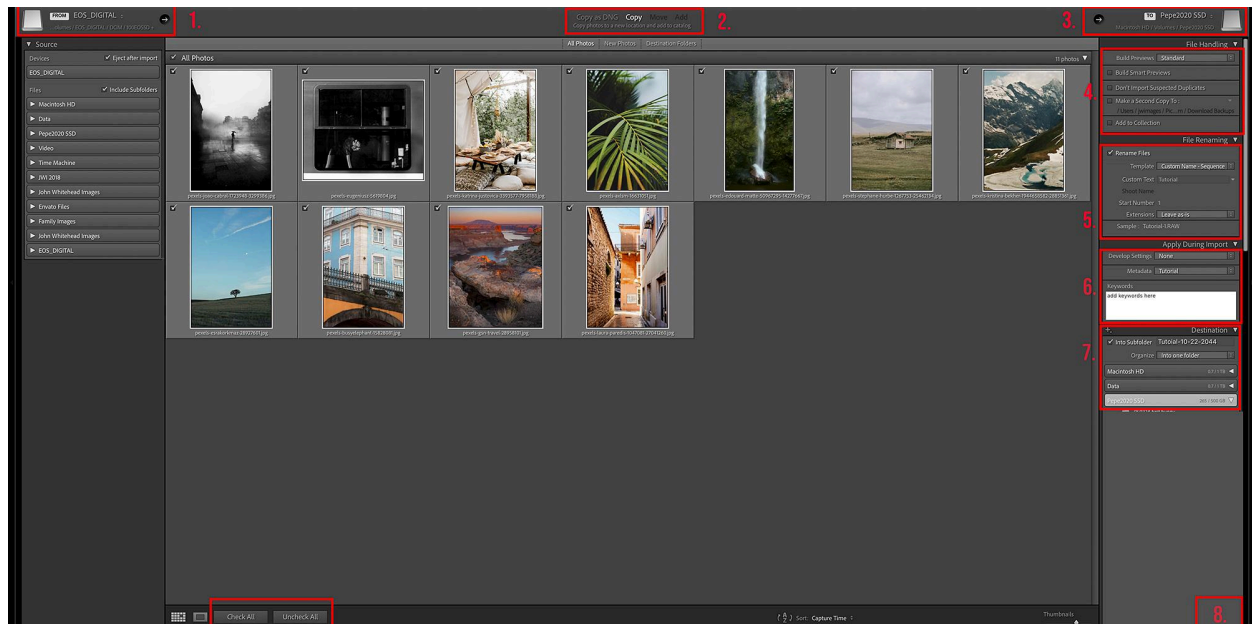




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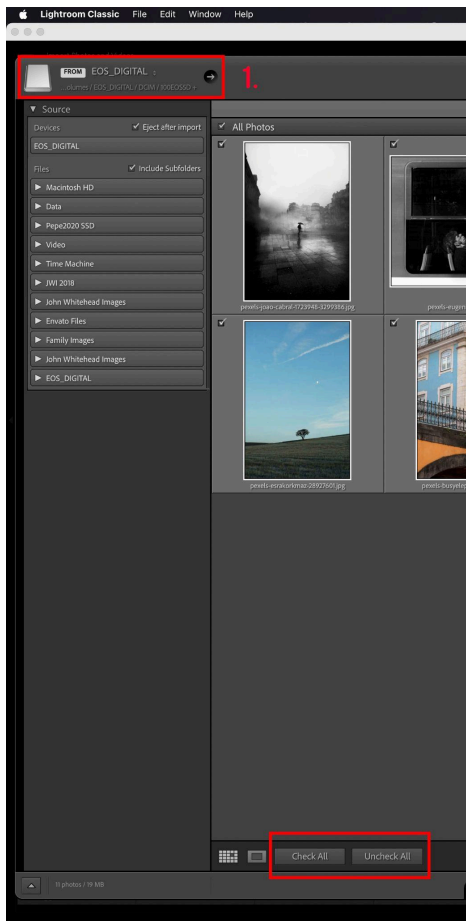
“Free for Personal Use!”

Step to Import with Lightroom



Above is a screen capture with numbers to help you follow the steps for importing with Adobe Lightroom Classic. I will have more detailed views below with instructions.

Part of Step 1 is to open Adobe Lightroom and then insert your memory card into the computer. This should automatically launch the import window. If not, you can click the import button on the bottom left or File/Import Photos and video.

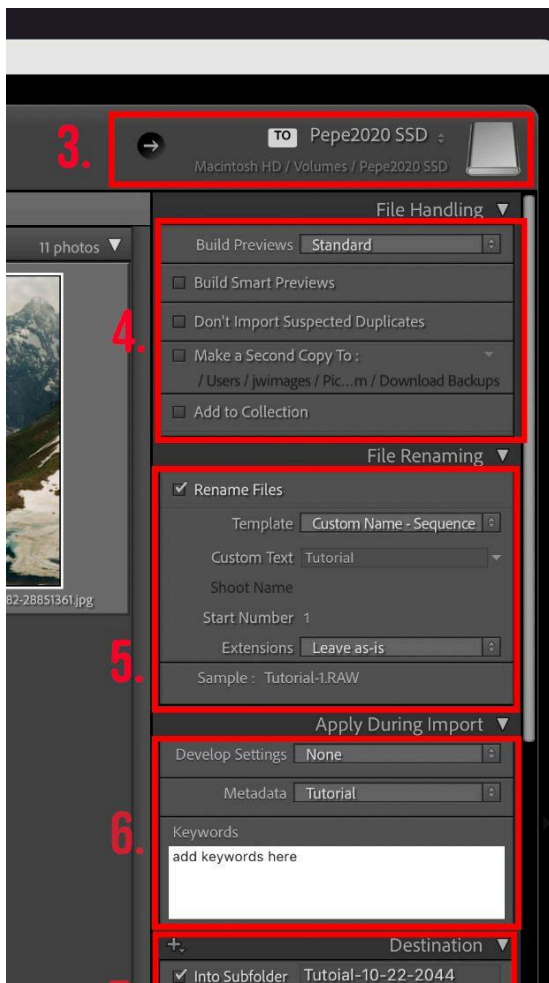


After you select import the window to the left should appear. If your memory card does not appear like mine on the left, you can reinsert your memory card with this window open. Your images should populate the main window as a series of thumbnails.

By default, your images should be checked, but you can uncheck all and individually select the image you want to import or just check all. Only checked images will import.



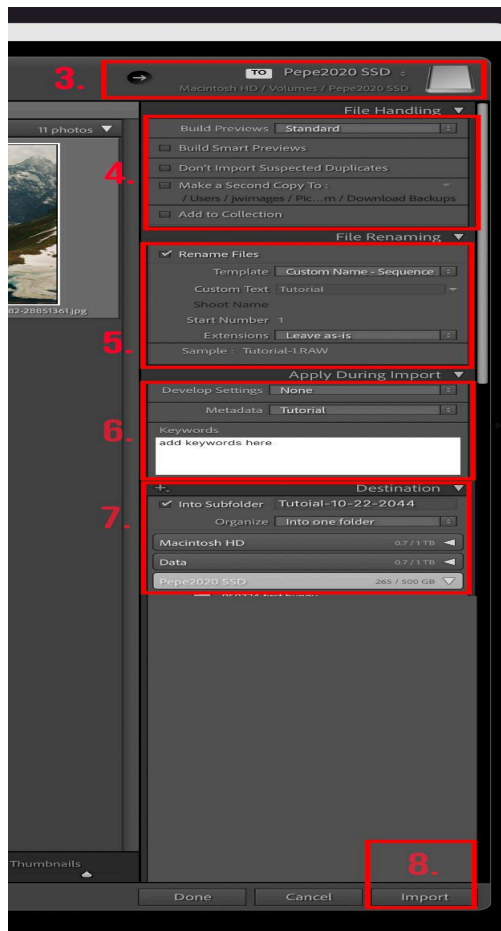
The 2nd Step for importing to an internal or external drive is to select Copy as seen above or Copy as a DNG.



The 3rd Step is to select where you would like to save your images. In my case, I am using an external SSD called Pepe2020. Below Pepe2020SSD shows the path of where your images will be saved.

The 4th Step is to select the Build Previews. I prefer **Standard**. The other options are to build smart previews, a check box so you do not import the same image multiple times, a checkbox to import into a second location for a backup, and to add to a collection.

The 5th Step is to rename your files. By default, your camera usually assigns a series of letters and numbers. I prefer a file name that is searchable. For template drop down to Custom Name and Sequence. In **Custom Text** give your image a name that relates to what they are about. I used the Tutorial in this case.



In **Step 6** you can create a **metadata template**, which I strongly suggest. I apply one to every image I import. Not only does it add a copyright, you can use it to import Search Engine Optimization into a website.

In **Step 7** you can create a folder for your images to reside. Please make sure you select **INTO ONE FOLDER**, not by date. Next to into one folder is a text field. I use the same file name as above and the full date. Example Tutorial-10-22-2024. **Note, you cannot use a /.**

Step 8 is to click Import, and you are done.